

You should review the product training prior to attempting the Accreditation process. The XOOM Energy Accreditation process must be completed before you can acquire XOOM Energy customers. Follow these simple steps to complete the accreditation process.

ACCESS ACCREDITATION PROCESS

- Enter your IBO Business ID.
- Click on "Get Started."

STEP 1 - QUESTIONNAIRE

- Read and answer all of the questions contained in the Accreditation Questionnaire. Once you are satisfied with your responses, click on "Submit " to receive your results.
- You are required to attain a minimum score of 85% to become accredited with XOOM Energy. If you pass the Questionnaire, you will continue to Step 2. If you are unsuccessful, review the XOOM Energy Training again and retake the questionnaire.

STEP 2 – CODE OF CONDUCT

- Read each statement carefully and click on the corresponding checkbox signifying that you understand and agree to each statement.
- Click on "Submit."

STEP 3 – BADGE CODE OF CONDUCT

- Select your province.
- Read each statement carefully and click on the corresponding checkbox signifying that you understand and agree to each statement.
- Click on "Submit."

STEP 4 – BADGE DETAILS

- Enter your first name, last name, and email address in the respective fields.
- Click on “Browse” to select an image from your computer that meets the guidelines provided on the web page.
- Click on “Upload” after you have selected an image.
- Click on the checkbox signifying that you understand and agree to the statement.
- Move the “picture frame” over the image to highlight the area that will be used on your badge.
- Click on “Save & Continue”
- Click on “Yes” at the Badge Image Confirmation if the image featured meets all of the guidelines. Click “No” if the image needs to be replaced.
- Once you confirm the badge image, you are eligible to acquire XOOM Energy customers.